

ICICS laboratory space: guidelines and expectations

- ICICS is a multidisciplinary research institute, not a department, so lab space and ICICS equipment are expected to be shared and not “owned” by a particular professor.
- Sharing allocation is dynamic; new access will be reviewed biannually for renewal.
- New faculty hires should also be allocated laboratory space in the home department because ICICS alone cannot meet UBC’s increasing needs for laboratory space.
- ICICS members who retire or go on extended leave shall expect their ICICS space allocation to be re-allocated according to ongoing demand.
- ICICS should be acknowledged by ICICS facility users in publications and presentations, plus ICICS will acknowledge its role in recruiting faculty in annual reports.
- ICICS director and/or staff will perform monthly lab visits for reasons of safety assessment and efficiency of space usage.
- The goal is to achieve full space and equipment utilization (i.e. there is an ongoing need to reduce “dead”/unused space and equipment) while recognizing the sporadic usage of some specialized space and equipment.
- ICICS space is meant to be reconfigurable to meet the changing needs of the lab research
- ICICS space is managed on a day-to-day basis by the directors/professors assigned to that space in order to meet the needs of all users of that space
- ICICS space decisions must balance the need for stable long-term space usage and need to be reconfigurable
- ICICS space decisions on major issues must be done in consultation with the ICICS Director, lab directors/professors, students and staff
- ICICS space and ICICS equipment are ultimately the responsibility of the ICICS Director who will resolve allocation, end-of-life disposal and disputes after full consultation and in good faith
- One use of underutilized ICICS space and ICICS equipment is to help recruit new faculty members to UBC and ICICS